

VACATION POLICY FOR TEACHING ELDERS PRESBYTERY OF WINNEBAGO

Approved 9 February 2013

This vacation policy covers Teaching Elders serving as full-time or part-time permanent or interim/transitional pastors in Winnebago Presbytery.

During the tenure of the Teaching Elder - whether in a full-time permanent, part-time permanent or interim/transitional position - the session promises and obligates itself to provide the TE with the following compensation:

1) for any term of call exceeding six months -

- * 4 weeks annually (ordained 0-14 years)
- * 5 weeks annually (ordained 15-24 years)
- * 6 weeks annually (ordained 25+ years)

2) for any term of call up to, but not exceeding, six months -

- * 2 weeks per term (ordained 0-14 years)
- * 2.5 weeks per term (ordained 15-24 years)
- * 3 weeks per term (ordained 25+ years)

The session is responsible for the on-going work of the congregation during the TE's vacation leave. In conjunction with the TE, the session should be ready to arrange and pay for pulpit supply, a session moderator, coverage for hospital and emergency visitation and whatever teaching and programming functions for which the TE was responsible within that time frame.