

**PRESBYTERY RECORDS ACCESSIBILITY POLICY
PRESBYTERY OF WINNEBAGO**

Approved November 11, 2006

1. All records of the Presbytery are exclusively the property of the Presbytery as a governing body. Such records are open to the members of the Presbytery and to the Sessions of the churches of Presbytery as constituent governing bodies. [G-9.0406; G-11.0305.b]
2. The records of Presbytery are subject to review by the Synod of Lakes & Prairies annually and upon its request.
3. Public access to its records, i.e., outside the bounds of the Presbytery, is determined by the Presbytery.
4. The Clerk of Presbytery may place excerpts from Presbytery records in public domain only by explicit action of Presbytery to do so.
5. Records in public domain may not include any of the following information, unless authorized in particular by the Presbytery:
 - Personal statements of members or candidates, e.g., biographical or “faith-journey” statements theological/faith summaries, curriculum vitae.
 - Terms of Call
 - Pronouncements of a judicial nature
 - Documents related to protest against or dissent from actions of Presbytery
6. The Clerk is authorized to release any and all excerpts from Presbytery Minutes and Registers to minister members of Presbytery and to the Sessions of the churches of Presbytery upon request.
7. The Clerk is authorized to release any and all excerpts from Presbytery Minutes and Registers to the Permanent Judicial Commission of Presbytery, of the Synod of Lakes and Prairies, and of the General Assembly (PCUSA) upon its request and to the Permanent Judicial Commissions of other presbyteries and synods by action of Presbytery or its Council. [G-0.0407 & .0408; G-11.0305.a; G-12.0102.n]
8. Release of information about or excerpts from presbytery actions or policies to the public may be made only by the Executive Presbyter or others as designated by Presbytery.

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