

**CONGREGATIONAL PROOF OF INSURANCE REPORT  
to Winnebago Presbytery Finance Committee**

The *Book of Order* states (G-3.0112)

**“Each council shall obtain property and liability insurance coverage to protect its facilities, programs, staff and elected and appointed officers.”**

One of the responsibilities of the Presbytery Finance Committee is to report to Presbytery that this has been done by each Session.

Please complete and return **this form** and a **Certificate of Insurance** from your insurance carrier, **BEFORE October 1, 2015.**

**Church Name/City** \_\_\_\_\_

\_\_\_\_\_ Session reviewed its insurance coverage related to facilities, programs, staff and elected and appointed officers.

\_\_\_\_\_ Session has determined the current coverage adequate.

\_\_\_\_\_ This review and any related action was recorded in Session Minutes dated:

\_\_\_\_\_ Session Minutes Date/Citation

**Select one of the following actions**

\_\_\_\_\_ The insurance company has been requested to send a Certificate of Insurance to Winnebago Presbytery. Date of request: \_\_\_\_\_

\_\_\_\_\_ A Certificate of Insurance is enclosed with this report.

\_\_\_\_\_  
Moderator Signature

\_\_\_\_\_  
Clerk of Session Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Return to Presbytery BEFORE October 1, 2015.**

Mail this form and Certificate of Insurance to:

Winnebago Presbytery Finance Committee  
181 E. North Water Street, Ste 207  
Neenah, WI 54956

Email form and Certificate of Insurance to:

[kelly@winnebagopresbytery.org](mailto:kelly@winnebagopresbytery.org)